

MOVING CHECKLIST

A few helpful hints:

Have you notified the following of your change in address?

Post Office (for mail redirection)

Financial institutions (to transfer and close accounts)

Electoral registrar

Taxation department

Leasing company

Insurance company (to transfer or terminate household insurance)

Life insurance company

Car insurance company

Health insurance company

School principal (to receive a letter regarding the status of your children in school)

Shops and stores where you have charge accounts

Relatives, friends and regular correspondents

Club memberships

Publications you subscribe to

Doctor(s) and dentist (to obtain copies of your records)

Your lawyer

Your place of worship.

Have you discontinued these services?

Cable/satellite/Internet television service

Newspaper/publication delivery

Internet service provider

Remember to:

Defrost your refrigerator/freezer and drain all water hoses

Disconnect your washing machine and drain water

Check with manufacturer to ensure all major appliances are correctly prepared for moving

Empty all gas cylinders (Verify first that they may be shipped to your destination)

Arrange for electricity and gas companies to disconnect any fittings from the supply

Dispose of items you do not wish to take with you

Return books, videos, etc.

Removed your own fixtures and fittings from walls

Put important items such as passports and tickets in your personal luggage so they are not accidentally packed

Arranged for someone to look after your children on the packing days (this can be a stressful time for them)

Washed thoroughly any items that may be of interest to quarantine (i.e, mowers, garden tools, golf equipment, bicycles, etc.).

Dangerous Goods

The following are classified as dangerous goods and cannot be stored or transported:

Ammunition

New or partially used cans of paint

Linseed oil

Bleach products

Gas cylinders, turpentine (unless emptied)

Kerosene

Gasoline

Cleaning fluids

Aerosols (any kinds)

Vegetable oils

Chemical sets.

A few don'ts:

Don't forget to detail any high-value items (e.g. antiques, furs, paintings) in your transit protection declaration—a separate valued list is requested

Don't put breakables in drawers

Don't put liquid in drawers (sauce bottles, perfumes, etc.)

Don't overload furniture with too many items (in drawers)

Don't store perishable foods, such as cereals, flours, etc.

Don't polish your furniture prior to your move. Polishing surfaces can cause furniture to condensate when wrapped

Don't store or transport jewelry, money, legal documents, taxation papers, insurance policies or other high-value/irreplaceable articles (keep these items with you)

Don't forget to check your home for any belongings the packing crew may have missed—before they leave.

One last look around...

Anything left behind in the attic, garden, garage or basement?

No clothes at the dry cleaners, shoes at shoe repair shops, sporting goods in lockers at clubs/schools?

Are the water heater, main power and gas connections turned off?

If possible, turn off air conditioners and use them only when necessary during the packing. Furniture kept in a constantly cooled climate may condensate when suddenly exposed to hot air. Allowing your furniture to adapt to the warm air can be helpful in eliminating moisture problems during transit

Pack your suitcases and move them (together with your valuables, passports, and tickets) to a safe place, such as a trusted neighbor's home. This will prevent them from being accidentally packed with your goods

Put your personal telephone and address book with your carry-on luggage for the flight. You may want to get in touch with people later

Dispose of all remaining flammables, dangerous, or hazardous materials. Throw or give away bottles of nail polish, and liquids in glass bottles

Are your windows and doors locked? Old house keys surrendered?

All done? Get a good night's rest!